



Subject: Safety Programs and Requirements:
**Emergency Response/Action Plan: Emergency Procedures
Utility Failure**

Section: V

Date: 06/18/2008

Page 1 of 1

Environment, Health,
& Safety Manual

Utility Failure

The University of Arizona has a maintained infrastructure of utilities that is generally uninterrupted. However, emergencies such as electric power failure, natural gas leaks, and plumbing failure do occur. During these emergency situations, remaining calm and following the listed procedures will help minimize the disruption to everyday activities.

Elevator Failure

- All campus elevators are equipped with emergency phones connected directly to University Police. If you are trapped in an elevator, contact University Police via the emergency phone. Do not climb out of the elevator and get on top of the car. If you discover an emergency (i.e., trapped occupants) involving an elevator, phone University Police immediately at 9-1-1.

Plumbing Failure/ Flooding

- Call Facilities Management at 621-3000 immediately, tell respondent of the exact location and severity of leak
- If there are electrical appliances and outlets near the leak, use extreme caution
- If there is any possible danger, evacuate the area
- If you know the source of the water and can safely stop it (i.e. unclog the drain, turn off the water, etc.) do so cautiously
- Be prepared to assist as directed in protecting objects that are in jeopardy. Take only essential steps to avoid or reduce immediate water damage, by covering, removing or elevating them.

Power Outage

- Remain calm
- If possible, call Facilities Management at 621-3000
- If you are in an unlighted area, proceed cautiously to an area that has lighting. Provide assistance to others in your area that may be unfamiliar with the space
- If instructed to evacuate, proceed cautiously to the nearest exit

Major campus buildings are equipped with an emergency light system that within 10 seconds of electrical failure provide enough illumination in main corridors and stairways for safe exiting.